

DR. BABASAHEB AMBEDKAR MARATHWADA UNIVERSITY  
UGC-ACADEMIC STAFF COLLEGE  
AURANGABAD

**Report of the Refresher/Orientation Programme/STC/Special School**

Refresher Course : Refresher Course in Business Studies

1. At the outset Dr. Arun S. Kharat, Director, Academic Staff College, Dr. Babasaheb Ambedkar Marathwada University, welcomed Chief Guest and Course Coordinator/s.

Chief Guest inaugurated the course on 03-09-2013 when Dr. Arun Kharat in the Chair. Dr. Arun Kharat, Director, explained the aims and objectives of the course

- The Course Coordinator gave short resume of the course, timetable etc. to the participants.
- Dr.M.A. Raffey , proposed vote of thanks at the end

2. Venue: A.S.C. Building University Campus .
3. Accommodation arrangement of the participants: University Guest House.
4. Duration : 03 weeks

03-09-2013 to 26-09-2013

Ist Session 10.30 am to 12.00 noon

IIInd Session 12.15 pm to 1.45 pm

IIIrd Session 2.30 pm to 4.00 pm

IVth Session 4.15 pm to 5.45 pm

5. **Tutorial Assignments:** (1) Major Research Project  
(2) Book Review/ Translated Article

6. **Session organized** : (1) Seminar  
(2) Group Discussion  
(3) Library Session  
(4) Test

7. **Composition of participants** :

Male:	Female:	Total
16	05	21

8. **Resource Persons and their topics:**

In all 37 Resource Persons were invited from outside and locally (list with address enclosed). Slide Projector used to strengthen lectures. Synopsis, Questionnaires etc. were given to participate.

The interaction of Resource Persons and the participants was ensured at the end of every lecture.

9. Course contents (Topics of lectures be given)

10. **The weight age given to course contents (for Orientation Course only)**

Component A	{	20%
	{	20%
Component B	{	20%
	{	20%
Component C	{	20%
	{	20%
Component D	{	20%
	{	20%
Other		<u>20%</u>

11. **Reading material:**

Useful reading material in the form of books as well as synopsis, abstracts of lecturers etc. was supplied to the participants.

12. **Completion of Prescribe clock hours ( 18 days : 6 hours a day: 108 contact hours) or 24 days : 6 hours a day: 144 contact hours)**

As per UGC norms 108 /144 clock hours were completed as per details below:-

Inauguration	<u>1 1/2</u>
Lecturer	<u>117</u>
Library session	<u>3</u>
Seminar	<u>18</u>
Participation/Group discussion	<u>3</u>
Test	.....
Tutorial assignments	.....
Valedictory & Evaluation	<u>1 1/2</u>
Total hours	<u>144</u>

13. **General:**

The attendance at Course was overall satisfactory. All participants completed the Academic assignment expected of them by the UGC.

14. **Valedictory function:**

The Valedictory Function was organized on 26-09-2013 when the Certificates and Reading material was distributed to all participants. Dr. Arun Kharat was in the Chair. Dr. D.V. Mane, Dr. M.A. Raffey were present on this occasion.

**Director**  
**Director**

**UGC-Human Resource Development Centre**  
**Dr. Babasaheb Ambedkar Marathwada**  
**University, Aurangabad.**

