



राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद

विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL
An Autonomous Institution of the University Grants Commission

Dr. (Mrs.) K. Rama

Adviser

NAAC/NR-KR/PTV(HPUNGN11553)/2017

6th April 2017

Prof. Dr. Sudhir Gavhane
Professor & Head, Department of
Journalism & Mass Communication
Dr. B.R. Ambedkar Marathwada University,
Aurangabad - 431004, Maharashtra

Dear Sir,

With reference to the request of Central University of Himachal Pradesh, Dharamshala, Kangra, Himachal Pradesh for Accreditation (Cycle-1) by NAAC, you have been nominated to be the Member of the Peer Team. The details of the other Members of the Team are provided in the annexed "For Communication". The visit is scheduled from 25th – 27th April 2017. Dr. (Mrs.) K. Rama, Adviser, NAAC will be coordinating the visit from NAAC.

Herewith enclosed are the Self-Study Report of the Institution (soft copy is available in the institution website (<http://www.cuhimachal.ac.in/download/naac/2016/SSR%20NAAC.pdf>), information given by the University with reference to core and desirable indicators of NAAC, Peer Team Document (PTD) for making notes and the schedule of visit.

You may be aware that NAAC has revised its grading system to a seven point scale. The copy of the new grading system notified on our website is enclosed. The new grading system is implemented w.e.f. 1st July 2016. You are therefore requested to ensure the adoption of the same while finalizing the Grade Sheet of the institution.

It would be highly appreciated if you could make necessary notes and tentative evaluation/grade in the Peer Team Document and prepare a draft report as per the format given in the PTD for each criterion and bring along a hardcopy and a soft copy of the same for sharing with other members of the team during the pre visit meeting, scheduled for the evening of 24th April 2017. NAAC expects its nominated members to strictly adhere to the time schedule and the laid down procedures and practices during onsite visit. It is therefore required that the expert team reaches the place of stay latest by evening of 24th April 2017 for participating in the pre-visit meeting of the peer team and plan the return journey only after the exit meeting keeping sufficient time to reach the railway station/airport.

In fulfillment of your role as an assessor, it is important that you certify that you have "No Conflict of Interest" with the institution being assessed, in the proforma enclosed. You are requested to mail your acceptance and the signed "No Conflict of Interest" Certificate at the earliest to NAAC. You are also required to sign and send the "Declaration to be given by Peer Team Members" and the filled in feedback on the "Peer Team Visit" to NAAC immediately on completion of the assignment.

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As for the direction of EC of NAAC all the documents i.e. Grade sheets, Score sheets and Work sheets should be clear of errors and over writing. It is therefore requested to:


- Doubly check the calculations prior to final entry.
- Strictly adhere to the formula's given on the final Grade sheet.
- No key aspect should be left blank. Every key aspect should be rated on the 0-4 point scale assigning value of 0/ 1/ 2/ 3/ 4.
- Ensure that every page of the Peer Team Report is signed by all the Members and Chairperson.
- As per the decision of NAAC all the institutions are mandated to do the video recording of the entire visit and submit the same to NAAC immediately after the completion of the Peer Team Visit and also upload the same immediately on the institution website.

The travel expenses will be reimbursed by the institution. The institution will also pay the honorarium on behalf of NAAC as per the rules prescribed by NAAC. Further the institution would make the required arrangements for your stay and local transport. For smooth coordination of the visit kindly intimate your travel plans to the institution with a copy to the undersigned. You are further requested not to link other assignments with this visit and travel by the shortest route only. As far as possible you may use the apex/discounted fares and abide to the instructions given in the enclosed circular No. 19024/1/2009-E.IV dated 13th July 2009 issued by Government of India. Air travel in executive class/1st AC train travel is not permissible under the prescribed rules and regulations of NAAC.

The contact details of the institution, NAAC co-ordinating officer and members of the peer team are enclosed.

For any further clarification please do not hesitate to contact the undersigned.

Yours sincerely



(K. Rama)

Encl: a/a