



राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद

विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL
An Autonomous Institution of the University Grants Commission

डॉ० सुजाता पी. शानबाग
उप सलाहकार

Dr. Sujata P. Shanbhag
Deputy Adviser

NAAC/SS-SR/Cycle-3, KACOGN11798/2017

15th February 2017

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Dear Sir,

With reference to the request of "Shree Dharmasthala Manjunateshwar Arts, Science and Commerce College, Honavar, U K, Karnataka" by NAAC, you have been nominated to be the Member Co-ordinator of the Peer Team. The visit is scheduled during 10th & 11th March 2017.

I am enclosing the Accreditation Report of the institution (available in the institution website: <http://sdmchonavar.org/2016/09/15/self-study-report-2016/>) Peer Team Report (Cycle- 1) and the Peer Team Document (PTD) for your perusal. It would be highly appreciated if you could make necessary notes and tentative evaluation grade in the Peer Team Document and prepare a draft report as per the format given in the PTD for each criterion and bring along a hard copy and a soft copy of the same for sharing with the members during the pre visit meeting, scheduled for the evening of **9th March 2017**. Kindly note that NAAC has revised the Grading System w.e.f 1st July 2016. The Sample Grade sheet, Blank Grade Sheet and the details are given in the Peer Team Document (PTD). NAAC expects its nominated members to strictly adhere to the time schedule and the laid down procedures and practices during onsite visit. It is therefore required that the expert team reaches the place of stay latest by evening of **9th March 2017** for participating in the pre-visit meeting of the peer team and plan the return journey only after the exit meeting keeping sufficient time to reach the railway station/airport.

In fulfillment of your role as an assessor, it is important that you certify that you have "No Conflict of Interest" with the institution being assessed, in the proforma enclosed. You are requested to mail your acceptance and the signed "No Conflict of Interest" Certificate at the earliest to NAAC. You are also required to sign and send the "Declaration to be given by Peer Team Members" and the filled in feedback on the "Peer Team Visit" to NAAC immediately on completion of the assignment.

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