

**DR. BABASAHEB AMBEDKAR MARATHWADA UNIVERSITY**


**CIRCULAR NO.ACAD/NP/Ord. & Regulation/60/2012**

It is hereby notified for the information of all concerned that, the Management Council at its meeting held on 14-11-2011, **has accepted the "Choice Based Credit Grading with School System to the Post Graduate Students in University Departments"** with their **Regulations and Ordinances. The said ordinances has been also assented by the Hon'ble Chancellor to implement from the Academic Year 2011-2012** as appended herewith.

All concerned are requested to note the contents of this Circular for their information and further necessary action.

University Campus,  
Aurangabad-431 004.  
REF.NO. ACAD/NP/CBCGSS/  
2012/32714-72  
Date:- 24-01-2012.

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**DIRECTOR,**  
Board of College and  
University Development.

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**Copy forwarded with compliments for information and necessary action to :-**

- 1] **The Heads of All University Departments,  
Dr. Babasaheb Ambedkar Marathwada University.**
- 2] **The Director, Dr. Babasaheb Ambedkar Marathwada University  
Sub-Centre, Osmanabad.**

**Copy to :-**

- 1] The Controller of Examinations,
- 2] The Finance and Accounts Officer,
- 3] The Deputy Registrar, [Post Graduate],
- 4] The Deputy Registrar, [Establishment],
- 5] The Deputy Registrar, [Examinations],
- 6] The Superintendent, [ M.A. Unit ],
- 7] The Superintendent, [ M.Sc. Unit ],
- 8] The Superintendent, [ M.Com. Unit ],
- 9] The Superintendent, [ Management Unit ],
- 10] The Superintendent, [ Professional Unit ],
- 11] The Superintendent, [ Engineering Unit ],
- 12] The Superintendent, [ Convocation Unit ],
- 13] The Superintendent, [ Co-ordination Unit ],
- 14] The Programmer [Computer Unit] Examinations,
- 15] The Superintendent, [Eligibility Unit],
- 16] The Director, University Network & Information Centre, with  
**a request to upload the Ordinances & Regulations on University  
Website [www.bamu.net].**
- 17] The Director, [E-Suvidha Kendra], in-front of Registrar's Quarter,  
Dr. Babasaheb Ambedkar Marathwada University.
- 18] The Record Keeper,  
Dr. Babasaheb Ambedkar Marathwada University.

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**APPENDIX-'A'**

**DR. BABASAHEB AMBEDKAR MARATHWADA UNIVERSITY,  
AURANGABAD.**



**"Choice Based Credit Grading with  
School System to the Post Graduate  
Students in University Departments"**

**W.E.F. JUNE, 2011 (ACADEMIC YEAR, 2011-2012)**

**The detailed Scheme for Choice Based Credit System (CBCS) and  
Awarding Grades to the Post Graduate students.**

**The CBCS System**

University Departments are going to adopt a credit-based system under the Academic Flexibility Program of the University from the academic year 2011-12. This provides the flexibility to make the system more responsive to the changing needs of our students, the professionals and society. It gives greater freedom to students to determine their own pace of study. The credit-based system also facilitates the transfer of credits.

**O.885 : Admission / Promotion**

Admission to the course in the concern department will be done on the performance of CET score and / or on their performance in the qualifying graduate level examination.

The student will apply on the application form of the University provided with the prospectus. *The candidate who has obtained at least D Grades in all courses [Inclusive of Core and Elective] of First Semester and obtained at least D Grades in 50% Courses of Second Semester Examinations shall be allowed to take admission in Third Semester.* Dropout student will be allowed to register for respective semester as and when the concerned courses are offered by the department, subject to the condition that his/her tenure should not exceed more than twice the duration of course from the date of first registration at parent department. The admission of concern student will be automatically get cancelled if he/she fails to complete the course in maximum period (Four years/Eight semesters).

**O.886 : Credits and Degrees**

- i) A candidate who has successfully completed all the core courses , Elective/ Specialized courses and, seminars and project prescribed and or optional service courses approved by the University for the programme with prescribed CGPA shall be eligible to receive the degree.
- ii) One Credit shall mean one teaching period of one hour per week for one semester (of 15 weeks) for theory courses and two practical/laboratory/field/ demonstration hours / week for one semester.
- iii) Every student will have to complete at least 100 credits to obtain the masters degree (Post graduate degree) in the subjects having practicals/laboratory/field /demonstration work out of which 96 credits should be from their respective subject and four credits from service courses, however the autonomous departments can design the curriculum of more credits and it will be compulsory for the students from that department to complete the credits accordingly.
- iv. Every student will have to complete at least 68 credits to obtain the masters degree (Post graduate degree) in the subjects without practicals/laboratory/field /demonstration work out of which 64 credits should be from their respective subject and four credits from service courses, however the autonomous departments can design the curriculum of more credits and it will be compulsory for the students from that department to complete the credits accordingly.

**R.1927 : Courses**

- (i) Core Course :- A core course is a course that a student admitted to a particular P.G.programme must successfully complete to receive the degree. Normally no theory course shall have more than 4 credits.
- (ii) Elective Course : Means an optional course from the basic subject or specialization.
- (iii) Service course (SC) : The service courses will be offered in third and fourth semesters in different departments of the University. Student should complete at least one service course in any semester.

(iv) Each Course shall include lectures / tutorials / laboratory or field work / Seminar / Practical training / Assignments / midterm and term end examinations/ paper / Report writing or review of literature and any other innovative practice etc., to meet effective teaching and learning needs.

(v) Attendance :- Students must have 75% of attendance in each Core and Elective course for appearing the examination. However student having 65% attendance with medical certificate may apply to the H.O.D. for condonation of attendance.

**R. 1928 Registration for Service Course :-**

- i) The student will register the service course of his interest after the start of semester in the concerned department on official registration form. The teacher incharge of the respective course will keep the record of the students registered. Maximum fifteen days period will be given from the date of admission for completion of registration procedure. The Departmental Committee shall follow a selection procedure after counseling to the students etc. to avoid overcrowding to particular course(s) at the expense of some other courses.
- ii) No student shall be permitted to register for more than one service course in a semester .
- iii) The University shall decide the maximum number of students in each service course taking into account the teachers and Physical facilities available in the Department.
- iv) The University may make available to all students a listing of all the courses offered in every semester specifying the credits, the prerequisites, a brief description or list of topics the course intends to cover, the instructor who is giving the courses, the time and place of the classes for the course. This information shall be made available on the University website.
- v) Normally no service course shall be offered unless a minimum of 10 students are registered.
- vi) The student shall have to pay the prescribed fee per course per semester/year for the registration as decided by the University

**R.1929 Departmental Committee:-**

Every P.G. programme of the University/College shall be monitored by a committee constituted for this purpose by the Department. The Committee shall consist of H.O.D. as a Chairman and some/all the teachers of the Department as its members .

**R.1930 Grievances Redressal Results Committee:-**

The University shall form a Grievance Redressal Committee for each course in each department with the Course Teacher and the HOD. This Committee shall solve all grievances relating to the assessment of the students.

**O.887 : Grade Awards :-**

(i) A ten point rating scale shall be used for the evaluation of the performance of the student to provide letter grade for each course and overall grade for the Master's Programme. Grade points are based on the total number of marks obtained by him/her in all the heads of examination of the course. These grade points and their equivalent range of marks are shown separately in Table-I.

**Table I: Ten point grades and grade description**

Sr. No.	Equivalent percentage	Grade points	Grade	Grade description
1.	90.00-100	9.00-10	O	Outstanding
2.	80.00-89.99	8.00-8.99	A <sup>++</sup>	Excellent
3.	70.00-79.99	7.00-7.99	A <sup>+</sup>	Exceptional
4.	60.00-69.99	6.00-6.99	A	Very good
5.	55.00-59.99	5.50-5.99	B <sup>+</sup>	Good
6.	50.00-54.99	5.00-5.49	B	Fair
7.	45.00-49.99	4.50-4.99	C <sup>+</sup>	Average
8.	40.01-44.99	4.01-4.49	C	Below average
9.	40	4.00	D	Pass
10.	< 40	0.00	F	Fail

- ii.) Non appearance in any examination/ assessment shall be treated as the student has secured zero mark in that subject examination/assessment.
- iii.) Minimum D grade (4.00 grade points) shall be the limit to clear /pass the course/subject. A student with F grade will be considered as 'failed' in the concerned course and he/she has to clear the course by reappearing in the next successive semester examinations. There will be no revaluation or recounting under this system.
- iv.) Every student shall be awarded Grade points out of maximum 10 points in each subject (based on 10 Point Scale). Based on the Grade points obtained in each subject, Semester Grade Point Average (SGPA) and then Cumulative Grade Point Average (CGPA) shall be computed. Results will be announced at the end of each semester and cumulative Grade card with CGPA will be given on completion of the course.

**O.888 : Computation of SGPA ( Semester grade point average) & CGPA (Cumulative grade point average)**

The computation of SGPA & CGPA, will be as below:

- a. Semester Grade Point Average (SGPA) is the weighted average of points obtained by a student in a semester and will be computed as follows:

$$SGPA = \frac{\text{Sum (Course Credit * Number of Points in concern course gained by the student)}}{\text{Sum (Course Credit)}}$$

- b **The Cumulative Grade Point Average (CGPA) will be used to describe the overall performance of a student in all semesters of the course and will be computed as under :-**

$$CGPA = \frac{\text{Sum of Grade points earned of all Semesters}}{\text{Total no of Credits in all Semesters.}}$$

**Equivalent Percentage of CGPA should be shown on Grade Sheet as Equivalent Percentage = CGPA (10).**

The SGPA and CGPA shall be rounded off to the second place of decimal.

**O.889 : Evaluation method:-**

Each theory course will be of 100 Marks and be divided in to internal examination (Sessional) of 20 Marks and Semester end examination of 80 Marks. (20+80 = 100 Marks) . Each Practical course will be of 50 marks. Research project if any , will be of 100 marks.

a. Internal Evaluation Method

There shall be two mid semester examinations, first based on 40 percent syllabus taught and second based on 60 percent syllabus taught. The setting of the question papers and the assessment will be done by the concerned teacher who has taught the syllabus. Average score obtained out of two mid semester examinations will be considered for the preparation of final marks/grade.

b. Term end examination and evaluation

- i. Semester end examination time table will be declared by the departmental committee and accordingly the concern course teacher will have to set question paper, conduct theory examination, conduct practical examination with external expert, evaluate, satisfy the objection / query of the student (if any) and submit the result to DC.
- ii. The theory question paper of semester end examination will have two parts (20+60 = 80 Marks)

Part A will carry short question of 2-3 marks (fill in the blanks/ multiple choice questions/ match columns / state true or false / answer in one sentence) as compulsory questions and it should cover entire syllabus. (20 Marks)

Part B will carry 7 questions out of which there shall be at least one question from each unit, student will have to answer any five questions out of 7

- iii. Semester end practical examinations will be of 50 marks each and students will be examined by one external and one internal examiner. Project work and seminar if any, will be evaluated by the external examiners along with guide.



- iv. At the end of each semester the Committee of Department shall assign grades to the students.
- v. The Committee of Department shall prepare the copies of the result sheet in duplicate.
- vi. Every student shall have the right to scrutinize answer scripts of Mid semester/Term end semester examinations and seek clarifications from the teacher regarding evaluation of the scripts immediately thereafter or within 3 days of receiving the evaluated scripts.
- vii. The Head of the department shall display the grade points and grades for the notice of students.
- viii. The head of the department shall send all records of evaluation for Safekeeping to the Controller of Examinations as soon as all the formalities will be over.

### **R.1931 Grade Card**

The University shall issue at the beginning of each semester a grade card for the student, containing the grades obtained by the student in the previous semester and his Semester Grade Point Average (SGPA).

The grade card shall list:

- (a) the title of the courses along with code taken by the student
- (b) the credits associated with the course,
- (c) the grade and grade points secured by the student,
- (d) the total credits earned by the student in that semester.
- (e) the SGPA of the student,
- (f) the total credits earned by the students till that semester and
- (g) the CGPA of the student (At the end of the IV<sup>th</sup> Semester).

### **R.1932 Cumulative Grade Card**

At the end of the IV<sup>th</sup> semester, the University shall issue Cumulative Grade Card to the Students showing details of Grades obtained by the student in each subject in all semesters along with CGPA and total credits earned.

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