

Offer Letter

Date: - 22nd August, 2023

To,
Mr. Samadhan Ramji Ambhore.
At/Po- Jamb, Tal- Kalamneri,
Dist- Hingoli, Maharashtra

Dear Samadhan,

With reference to your application seeking opportunity as a **Trainee Operator - ETP** in our Organization we are pleased to make an offer on the following:-

1. Your Trainee period shall be for a period of One Year in the first instance which can be extended further or terminated earlier without giving any notice or assigning any reasons thereof. You are to join us **on or before 1st September 2023.**
2. Your trainee period will be effective from **01.09.2023 till 31.08.2024.**
3. You shall abide by the instruction of your superiors in matters pertaining to the trainings as well as the rules of discipline either existing or extended from time to time.
4. You will be entitled to receive stipend of **Rs. 12000/-** every month during your training period.
5. While there is no guarantee of regular employment to be offered to you on completion of the traineeship period, the management might consider your candidature for regular absorption after successful completion of training on any vacancy on such terms and conditions as may be agreed upon.
6. Any breach or violation of any instructions / rules will render you liable for termination of the traineeship without assigning any reason or notice.
7. You shall observe punctually and learn the trade in the working place diligently.
8. You will be not entitled any Privilege leave (PL), no claim any other privileges / benefits including bonus which may be available to the employees, except the stipend payable during the trainee period.

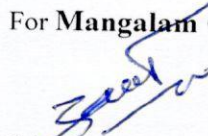
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9. You will not divulge or give out to anyone in any manner particulars or details of any the trade secrets manufacturing or research process, financially administrative and / or organization matters or any transaction or affairs of the Company/firm/ Establishment of any nature.
10. You will devote your whole time and attention to the interest of the Company/firm/Establishment and will not engage yourself in any other works either paid or in honorary capacity.
11. One (01) month notice in writing is to be given by you during employment before leaving / resigning or salary / stipend will be deducted accordingly.
12. You will carry out Pre-Employment Medical check at Shushrusha Hospital, Panvel before joining.
13. You must be sound in computer software like Microsoft Word, Excel and Power point.
14. You are advised to declare any serious illness before joining. If found any discrepancy in same, your service will be discontinued immediately.
15. In case the above terms and conditions are acceptable to you please sign the duplicate copy in token of your acceptance.
16. The offer is valid up to on **25th August 2023.**

For Mangalam Organics Limited,


Dinesh D. Raut
Manager – HR



Accepted

Samadhan S. Ambhore