

DR. BABASAHEB AMBEDKAR MARATHWADA UNIVERSITY, AURANGABAD

NAAC – Accredited 'A'
COMPUTER CENTRE (Estt.)

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UNIVERSITY CAMPUS
AURANGABAD-431004
(Maharashtra) INDIA

Ref. No. CC/2018-19/PO/ 4984 85

Date: 05/03/2019

PURCHASE / SUPPLY ORDER

Form No. VII-F

To,
M/s. Virgo Sales & Services,
Motiwala Trade Centre,
Opp. HDFC Bank, Nirala Bazar,
Aurangabad.

Subject: - Purchase order for Laptops.

Sir/Madam,

As per the rates Approved by Purchase Committee held on 26/02/2019 for (Item No. 8) Purchase of Computer & Other IT Equipment's for Administrative Sections & Educational Departments of University, you are requested to supply the following articles on the terms and condition mentioned herein, which you have accepted in the Agreement.

Sr. No	Material/ Equipment	Description & Specifications	Qty.	Rate Per Unit	Total Amount
01.	<u>Laptops</u>	Make : Lenovo Model No. -V130-15IKB Laptop (Standard) Processor: 8th Generation Intel Core i5, Memory: 8 GB DDR4 expandable up to 16 GB, Hard Disk: 1 TB SATA HDD, Optical Disk: DVD Writer Monitor: 15.6" HD/LED (1366 x 768) display, Motherboard: OEM, WiFi: Wi-fi 802.11 b/g, or higher Bluetooth 4.0, Connectivity : 2X USB 2.0, 2 x USB 3.0 or higher, HDMI, LAN: 1) 10/100/1000 Ethernet 2) Wi-Fi 802.11b/g or higher 3) Bluetooth 3.0 or higher, Port: VGA, HDMI, Line in/ Line Out: Microphone Stereo/ Speaker/ Headphone Web camera: Web camera HD Graphics: Integrated and other as per tender Requirements.	05	Rs.43,500/-	Rs. 2,17,500/-

Terms & Conditions:

1. Place of delivery:- The material/equipment shall be delivered - **Computer Center (Estt.)**
2. Price:- **Inclusive Taxes & GST.**
3. GST (TDS) 2% will be deducted if bill is more than Rs. 2,50,000/-
4. Discount if any:- **Not applicable.**
5. Warranty/ Guarantee:- **Three (3) Years Comprehensive Warranty.**
6. Terms of payment:- 100% payment after delivery.
7. Penalty Clause:- on failure to supply/deliver the ordered material/equipment within the stipulated time (as mentioned above), the concerned vendor shall be liable for penalty as per agreement. The University reserves the right to cancel the order in such cases as mentioned in the agreement.
8. Other:- (Please see overleaf)
9. Special Instruction if any:- **Necessary system software & application software are provided by university, installed by supplier on site.**

Receipt of this order may please be acknowledged.

Registrar

TERMS AND CONDITION

1. The number and date of this order and serial No. of the Articles overleaf must be quoted in the Bill and the rates must be checked with your original Quotation/ Tender. Any variation in price and specification must be immediately intimated to this office and our approval should be obtained before effecting the supply.
2. The bill should be prepared in ink (or typed) and submitted in quadruplicate duly pre-receipted with a revenue stamp, if bill amount is over Rs.500/-. Bills received without pre-receipt will be returned without any liability on this office for delays.
3. In case your rates are F.O.R. dispatching station, transit and insurance charges will be payable only if vouchers for the same accompany the bill F.O.R. Destination prices will be deemed to include insurance charges unless otherwise specified.
4. Payment of your bill will be made on receipt of the articles in good conditions, by crossed cheque. In case of any correspondence regarding your bills, please quote reference of this supply order number and date.
5. All damaged or/and unapproved goods shall be returned at your cost and risk and the incidental expenses incurred thereon shall be recoverable from you/ from any of your bills.
6. Packing list must be put inside all packages our Order No. and date.
7. **5% Security Deposit** on total value of order shall be deposited in university towards the Performance Security Deposit till the warranty period.
8. Contract Agreement (if applicable) shall be made on Rs.100 Stamp paper by concern Dept./Section.